NICPB: Administration & Ancillary services

Director

General strategic leadership, personnel policy, scientific projects & programmes, co-operation, governmental & inter-national relations

MAS Systems Ltd

Production of Scientific Instrumentsation

Librarian

Purchase of scientific and reference literature, library work

Deputy Director

General Department

General management, Accountancy and budgeting, Personnel and health Archives, ICT-services, Asset accounting and control, Planning

Employees:

Chief Accountant
Accountant-budget estimator
Personnel Officer - Archivist
IT-specialist

Administrative Department

House Manager (Head of Dep)

Maintenance of real estate, Utilities,

Maintenance and cleaning services, Purveyance, Fire and work safety

Employees:

Technicians, specialists, keepers

Deputy Director

Co-ordination of R&D activities and development of contacts with industry

Co-ordination of international R&D contracts

Development of contacts and co-operation with other R&D institutions and universities

Science Secretary

Managing the work of the Science Council

EU structural funds & programmes, R&D projects, grants:

compilation, co-ordination, management, accounting and monitoring

Procurement
Media relations

Board of Directors (3):

Director

Deputy Directors (2)

Management(5):

Directors (3)

Science Secretary

Area managers (2):

Chief Accountant

Personnel Officer

Administration (10):

Directors (3), Science Secretary Area Managers (2), Heads of Laboratories (4)